



## HEAD START APPLICATION CHECKLIST FOR PARENTS:

Please utilize this checklist to ensure proper completion. All documents must be provided to be considered complete and processed. Complete packets do not guarantee enrollment with Five Sandoval Indian Pueblos, Inc. Head Start programs. Incomplete application packets will be delayed for processing.

- Application – completely filled out and Signed*
- Birth Certificate*
- Certificate of Indian Blood (CIB)*
- Proof of Income (2 most recent check stubs, W-2 Tax Form 1040, TANF Award letter)*
- Health Appraisal (Physical exam)*
  - Lead Screening*
  - Hemoglobin Screening*
- Dental Appraisal (Dental exam)*
- Up-to-date Immunization Record*

### Consent Forms available for signatures at the time of Family Interview:

- File Access*
- McKinney-Vento Homeless Act*
- Emergency Release*
- Field trip/Photo/Videotape Release*
- Consent Emergency Medical Services*
- Consent for Screenings*
- Consent to Exchange Confidential Information*
- Medical Declaration*
- Child Nutrition Screening Survey*

Return Applications to LaVonne Cate; Family Services Coordinator  
4321-B Fulcrum Way NE, Rio Rancho, New Mexico 87144  
Phone: (505) 867 – 3351 ext 121 or 505-771-5366  
Email: [lcate@fspinc.org](mailto:lcate@fspinc.org)